

**TUESDAY, JULY 23, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, July 23, 2019, with the following members present: Mr. Jay H. Wippel, Mr. Brian S. Stewart and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from July 16, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated July 24, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$2,602,541.99 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Appropriation of Funds Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the APPROPRIATION OF FUNDS:

**\$18,500.00 – 249.2035.5401 – EMA Contract Services – Commissioners**

**\$18,500.00 – 919.6908.5980 – Auditor Tax Sale Dist. – Tax Lien Sales – Auditor**

**\$2,500.00 – 225.2084.5401 – DYS Informed & Aware Contract – Juvenile/ Probate**

**\$3,000.00 – 225.2060.5403 – Volunteers Travel & Expenses – Juvenile/ Probate**

**\$5,600.00 – 225.2060.5203 – Volunteers Insurance – Juvenile Probate**

**\$250.00 – 225.2060.5202 – Volunteers Medicare – Juvenile/ Probate**

**\$3,000.00 – 225.2060.5201 – Volunteers OPERS – Juvenile/ Probate**

**\$20,000.00 – 225.2060.5102 – Volunteers Salaries – Juvenile/ Probate**

**\$1,234,004.04 – 410.7104.5401 – Fairgrounds Capital Improvements – Commissioners**

**TUESDAY, JULY 23, 2019  
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**\$48,845.50 – 304.7120.5401 – JFS Building Contract Services – Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Fund Transfer Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the FUND TRANSFER:

**\$48,845.50 – 101.105.5701 – Transfer Out – Commissioners  
TO  
304.0000.4901 – JFS Building - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Re-appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the TRANSFER AND RE-APPROPRIATION:

**\$1,000.00 – 601.6053.5203 – Insurance Soil & Water  
TO  
601.6053.5461 – Service Fees – Soil & Water**

**\$2,000.00 – 601.6053.5203 – Insurance Soil & Water  
TO  
601.6053-5403 – Travel Expenses – Soil & Water**

**\$500.00 – 601.6053-5203 – Insurance Soil & Water  
TO  
Advertising Printing – Soil & Water**

**\$6,500.00 – 601.6053.5203 – Insurance Soil & Water  
TO  
601.6053.5501 – Equipment – Soil & Water**

**\$500.00 – 656.6083.5901 – Other Expenses – RPHF Solid Waste District  
TO  
656.6083.5404 – Advertising – RPHF Solid Waste District**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JULY 23, 2019**  
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**In the Matter of**  
**Create Line Item Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to approve the following requests for the CREATE LINE ITEM:

**249.2035.5401 – EMA Contract Services - Commissioners**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-072319-1**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$48,845.50 for the JFS Building Fund #304 followed by a request to appropriate to JFS Building- Contract Services for payment to be made; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**JFS BUILDING FUND #304**  
**\$48,845.50**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Amended Certificate Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Brian Stewart, to adopt the following Resolution:

**Resolution No.: PC-072319-2**

**WHEREAS**, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$1,234,004.04 for the Fairgrounds Capital Improvement Fund #410 followed by a request to appropriate to JFS Building- Contract Services for payment to be made; then,

**THEREFORE BE IT RESOLVED**, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2019:

**FAIRGROUNDS CAPITAL IMPROVEMENT FUND #410**  
**\$1,234,004.04**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, JULY 23, 2019**  
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**In the Matter of**  
**Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week Mr. Flick attended a County – City Dispatch meeting, and a monthly Dispatch Communications meeting.
- Mr. Flick will be holding a 911 phonline service discussion with Robert Adkins, IT, and Sheriff Radcliff. Commissioner Stewart requested that next time there is an issue with phone service for the 911 line, a notification should go out informing when 911 service is back up and running.
- The Governor of State declared Ohio as a statewide emergency from the tornado damage and is in the Preliminary Damage Assessments phase. A lot of roads have damage from all of the water.
- This week is Employee Health and Safety Week and Mr. Flick will be participating with the county drone.
- HAZMIT Plan re-write kickoff is scheduled for this week.
- Next week will be the quarterly meeting with local business regarding HAZMAT Issues.
- Mr. Flick, EMA Director will be on leave August 1<sup>st</sup> -9<sup>th</sup>. Tom Swisher, Deputy EMA Director will be acting.

**In the Matter of**  
**Deputy County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims or Unemployment claims filed this week.
- The auction on Govdeals.com ended Friday, July 19<sup>th</sup> at 4:00 p.m. and the following items sold as listed:
  - Bryant roof top cooling units, Pickaway County Sheriff's Office theft recovery:
    - Unit 1 - \$1,326.00
    - Unit 2 - \$1,326.00
    - Unit 3 - \$1,226.00.
  - The enclosed trailer from Veteran Services that received tornado damage sold for \$335.
  - The Greenheck weather louvers (groups of 5) – Fairgrounds
    - Unit 1 - \$100.00
    - Unit 2 - \$100.00
    - Unit 3-7 Not sold
  - Shower units – Fairgrounds
    - Unit 1 - \$470.00
    - Unit 2 - \$530.00
- Health and Safety Week for all employees to participate. It will be going on Monday through Thursday.
- Benefits for Christy Mills at Pickaway Works have been submitted.

**In the Matter of**  
**PSAP Consolidation:**

Mr. Flick presented a letter to the Commissioners for their review, the letter is a response to the City of Circleville regarding PSAP consolidation. Mrs. Dengler and Mr. Flick has been in contact with the Safety Committee on several occasions with hopes of coming up with a resolution for the PSAP to help alleviate the City of Circleville's financial situation regarding 911 calls. The correspondence below will be distributed to Mayor McIlroy, to all council members and Safety Committee members.

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**Commissioners**

Jay H. Wippel  
Brian S. Stewart  
Harold R. Henson

**Administrator**

April Dengler  
**Clerk**  
Angela Karr

**Pickaway County**  
***Board of County Commissioners***

139 West Franklin Street  
Circleville, OH 43113  
Phone: 740-474-6093 Fax: 740-474-8988

July 23, 2019

Circleville City Council  
127 S. Court St.  
2nd Floor  
Circleville, OH 43113

Members of Council and Mayor McIlroy,

The Pickaway County Commissioners have received the letter from Mayor McIlroy dated May 30, 2019 requesting dates to begin discussions with he and members of the City administration with regard to the PSAP consolidation proposal that the County Commissioners provided Circleville City Council on May 7, 2019.

We appreciate the Mayor's offer. However, when we presented our proposal at your meeting on May 7, 2019, we expressed our belief that City Council must also be involved in any discussions regarding consolidation since your vote will ultimately be necessary for it to occur. We still believe this is the case. Accordingly, while we are always happy to discuss this issue with the Mayor in attendance and participating in the discussion, we feel that direct meetings with Council are necessary, and that any meetings scheduled to discuss this topic should include a majority of Council members. If Council could please make us aware of which dates work for Council to meet and discuss this proposal with us, we will be there. In the alternative, we would like to invite the City Safety Committee members and any other personnel as they see fit, to meet with the County Commissioners at our regularly scheduled meeting on any Tuesday between the hours of 9:00 a.m. and 4:00 p.m. If this option is preferable, please coordinate a date and time with Ms. Angela Karr at 740-477-3649.


The Mayor's letter also raised some questions that we would hope could be the subject of any future meetings. It references "negotiating points," and mentions that "City of Circleville current dispatchers would have the first right of refusal if additional dispatchers would be hired as a result of the consolidation." While we agree with the Sheriff that it is likely that experienced dispatchers for the City would be very good candidates for these new positions, the county would not be able guarantee any person a job, and any new positions would be hired through the county's long-standing hiring process. The letter also stated that "There would be no additional or new fees charged to the City of Circleville as a result of consolidation." If the Mayor and Council could clarify this statement, that would be helpful. Our proposal included a requirement that the City pay \$236,000 in the first year (w/ adjustments for inflation moving forward) to help cover the costs of the County absorbing the City's funding obligations. As we demonstrated, the financial savings for the City would be significant under our proposal. However, there is no legal requirement for the County to take on these obligations without compensation in return, and it would be financially irresponsible for the County to do so. If the Mayor's letter is saying that the City will not agree to pay any compensation to the County in return for the County taking on the City's 911 obligations, then that would be a rejection of a critical element of our proposal. Unfortunately, if that is the City's position, further discussions regarding consolidation likely would not be worthwhile.

We strongly believe that 911 Consolidation between the City and County will improve public safety and provided needed relief to the City's finances. Our proposal has been developed carefully with those equal goals in mind, and we remain hopeful that the City will give it the serious consideration we believe it warrants. Thank-you.

Sincerely,

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**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

  
H. Wippel  
President,

  
Harold



**In the Matter of**  
**Joint Economic Development District**  
**Madison Township JEDD:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No.: PC-072319-3**

**A RESOLUTION APPROVING THE ADDITION OF CERTAIN AREAS TO THE  
MADISON TOWNSHIP JOINT ECONOMIC DEVELOPMENT DISTRICT, AS  
AMENDED, AND APPROVING AN AMENDED RESTATED MADISON TOWNSHIP  
JOINT ECONOMIC DEVELOPMENT DISTRICT CONTRACT**

**WITNESSETH:**

**WHEREAS**, pursuant to Ohio Revised Code (“R.C.”) Sections 715.72 – 715.81 (the “JEDD Statutes”), the City of Columbus (the “City”), Madison Township (the “Township”) and the Village of Ashville (the “Village”) entered into a Joint Economic Development District Contract, executed as of June 30, 2010 (the “JEDD Contract”), creating the Madison Township Joint Economic Development District (the “JEDD”). The JEDD currently encompasses a portion of the Township (the “Original JEDD Area,” which is the area shaded blue on the GIS Map attached hereto as Exhibit A and incorporated herein by reference); and

**WHEREAS**, pursuant to the Original JEDD Contract, the Board of Directors for the JEDD (the “JEDD Board”) imposed a 2.50% tax on income withheld from employees working within the JEDD Territory and on net business profits situated to the Original JEDD Area; and

**WHEREAS**, certain petitioners desire to develop parcels of land for commercial purposes (the “Project” or “Project Area”) at sites within the boundaries of the Township (the “JEDD Addition,” which is the area shaded pink on the GIS Map attached hereto as Exhibit A), provided that the appropriate economic development incentives are available to support the economic viability of the Project. The JEDD Addition is located outside of the Original JEDD Area; and

**WHEREAS**, the City Council of the City of Columbus, the Village Council of the Village of Ashville and the Board of Trustees of Madison Township support adding the JEDD Addition to the Original JEDD Area, and have each approved the Amended and Restated Madison Township Joint Economic Development District Contract (“Amended and Restated JEDD Contract”) in an ordinance or resolution; and

**WHEREAS**, the JEDD Addition meets all of the criteria set forth in R.C. Section 715.73; and

**WHEREAS**, the parties also desire to clarify that the Office of the City Auditor, rather than the Department of Finance, is the appropriate office to reference with regard to the income tax collection agreement with the City of Columbus, and have made this clarification in the Amended and Restated JEDD Contract;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners, Pickaway County, Ohio, that:

**Section 1.** This Board hereby acknowledges receipt of all documents required to be filed with it pursuant to R.C. Section 715.76 and 715.761, and this Board hereby approves the Amended and Restated JEDD Contract, attached hereto as Exhibit B and incorporated herein by this reference.

**Section 4.** This Board hereby approves the addition of the JEDD Addition to the Original JEDD Area.

**Section 5.** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law.

**Section 6.** This resolution shall be in full force and effect from and immediately upon its adoption.

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, abstained. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Allocation of May 2019 Sales Tax Collections:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the May 2019 Sales Tax collections in the following manner:

**\$29,893.00 to 401.0000.4121 – Capital Fund**  
**\$717,425.32 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Angela Karr, Clerk

**In the Matter of**  
**Allocation of Second Quarter 2019 Casino Revenue:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to allocate the 2019 second quarter Casino Revenue in the following manner:

**\$7,250.00 to 401.0000.4575 – Capital Fund**  
**\$173,987.52 to 101.0000.4575 – General Fund**

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Jon Brown, Maintenance Supervisor, will be training Ellery Elick on how to program the chimes at the courthouse.
- A dismissal will be submitted for the lawsuit filed against the Sheriff's Office. The grievance process was not flowed.
- Mrs. Dengler is meeting with the Auditor's Office this week to clarify duties and responsibilities regarding Budget Action Request. There is plans to have a meeting with department heads on August 29<sup>th</sup> to remind offices the proper way to complete BARS and payroll.
- The chiller at the Sheriff's Office went down over the weekend and Accurate Heating and Cooling is their working on the unit. The unit will need reprogramed and filters and hydraulic fluids changed. The compressor for the chiller at the Service Center has been ordered (\$6,500).
- The new voting machines were delivered to the Board of Elections and Mrs. Dengler passed along an invite from the BOE for the Commissioners to stop by to have look at the new equipment.

**In the Matter of**  
**Soil and Water Conservation Quarterly Update:**

Tawn Seimer, SWCD Director, met with the Commissioners to provide the second quarter update.

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**Administrative**

SWCD presented one of three, Donald E. Minor Memorial Scholarships, to Zoe Barnes of Logan Elm School. Administration attended an Area 5 Administrators meeting in Ross County, where they reviewed Soil & Water District Policies. Preparations of activities for the 75<sup>th</sup> Anniversary Annual Meeting, on Thursday evening, August 8, 2019 at the Lightning Tree Barn of the Gabriel's at 28544 Kinston Pike. The District participated in a Plug Sale for the requirements of CRP participants. There were 58 flats sold with 38 plugs per flat for a total of 2204 plugs.

**Education/ Outreach**

The Pickaway SWCD quarterly newsletter was emailed out to 370 people in April. The Area 5 Envirothon was held April 30<sup>th</sup>. Katerina Sharp, Zachary Smith and Cheyenne Jepsen helped with the scoring, photos and awards at the event, and uploaded the results and photos to the website after the event. There were 3 teams from Pickaway County compete in the contest. 119 students from Pickaway County Schools participated in the "Life in the Soil: Dig Deeper" poster contest. Top placing posters were displayed at the Pickaway County Library for Stewardship Week.

In May, Ms. Sharp presented scholarship awards to Megan Reynolds and Lauren Chaffin at Teays Valley High School. She also attended the Logan Elm District Showcase on May 15, where Laurelville 3<sup>rd</sup> graders displayed their Problem Based Learning Initiative Projects. Ms. Sharp and Lauren Grooms from Solid Waste District worked with students on their projects over the course of the school year. During the Spring 2019 school semester, Mrs. Sharp has presented programs to 101 classes in Pickaway County Schools and reached 2,062 students. Ms. Sharp attended a weeklong educators training at Camp Oty'Okwa for science teachers and naturalists June 2<sup>nd</sup>-7<sup>th</sup>.

Pickaway Soil and Water, Pickaway Park District, and RPHF Solid Waste District shared a tent at the Pickaway County Fair. Activities included an augmented reality sandbox, wildlife furs and skulls, and a recycling activity. Approximately 500 people came through the tent throughout the week. Ms. Sharp judged 29 exhibitors in 9 natural resources project winner and Makayla Lange was chosen as the runner up overall. Pickaway SWCD led the Monday Cloverbud activity at the fair. Approximately 40 youth participated.

**Technical**

SWCD received and evaluated 2 Ag Pollution complaints. There are 2 Waterway projects under construction. There was 7 Technician trainings attended (April thru June). 40 drainage concerns, assistance in the office and in the field, 2 pond evaluations, in office, 4As Build/ Completions signed off on and ready for payment, and 4 Waterway Designs in progress. CPR will close on August 23<sup>rd</sup>.

**In the Matter of**  
**Tyler Reed, Representative from**  
**The Office of Steve Stivers:**

Tyler Reed introduced himself to the Commissioner as the new Steve Stivers, Southwest Field Representative. Mr. Reed is from Akron Ohio and has been interning at Ashbrook, so he is excited to work the southwest area. The Commissioners welcomed Mr. Reed aboard and look forward to working with him. Commissioner Stewart stated that Pickaway County has a low employment rate with growth in the area. Mr. Reed explained that Ryan Scriber gave him a tour of Pickaway County. Mr. Reed thanked the Commissioners for their time and looks forward to working with them in the near future.



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**In the Matter of**  
**Lease Amendment No. 2 Signed with the**  
**United States Department of Agriculture for Rental of**  
**Natural Resources Conservation Service and Farm Service Agency:**

Mrs. Dengler presented the Lease Amendment extending the lease with the United States Department of Agriculture (USDA) for 24 months under the same terms and conditions currently existing. The USDA leases 1,453 sq. ft. at the rate of \$9.45 per sq. ft. for the Natural Resources Conservation Service (NRCS); 2,194 sq. ft. for the Farm Service Agency (FSA); and 160 sq. ft. at the rate of \$ 5.00 per sq. ft. for common area in the Pickaway County Service Center located at 110 Island Road. The Commissioner will counteroffer with new rate of \$10.19 per sq. ft. Mrs. Dengler will inform the USDA with the increase and get an updated agreement.

**In the Matter of**  
**Independent Contractor Agreement Signed with Kelson Kight**  
**For Chief Building Official and Other Additional Services:**

An Independent Contractor Agreement between the county and Kelson Kight prepared by the Pickaway County Prosecutor was reviewed. Mr. Kight would serve as the Chief Building Official (CBO) in the Pickaway County Building Department on an "as needed" basis at the rate of \$65.00 per hour. He will provide additional services as related to consultation on design, development, or other issues that arise, and will be directed by the 2017 Ohio Building Code. The term of the agreement to be to be determined, commencing on July 23, 2019, or until terminated by either party giving a 30-day written notice.

Following the review, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into and sign the agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Angela Karr, Clerk

**In the Matter of**  
**Independent Contractor Agreement Signed with David Duckworth**  
**For Back-up Chief Building Official and Other Additional Services:**

An Independent Contractor Agreement between the county and David Duckworth prepared by the Pickaway County Prosecutor was reviewed. Mr. Duckworth would serve as the Back-up Chief Building Official (CBO) in the Pickaway County Building Department on an "as needed" basis at the rate of \$75.00 per hour. He will provide additional services as related to consultation on design, development, or other issues that arise, and will be directed by the 2017 Ohio Building Code. The term of the agreement to be determined, commencing on July 23, 2019, or until terminated by either party giving a 30-day written notice.

Following the review, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to enter into and sign the agreement.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**Approval of 2% Wage Increase for**  
**General Fund County Employees:**

After a detailed overview of the actual revenue and expenditures for the Pickaway County General Fund, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to approve a 2% increase to the General Fund Salary line items, to be used for raises, effective July 7, 2019.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Stewart, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Angela Karr, Clerk

**In the Matter of**  
**Executive Session:**

At 10:45 a.m., Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Angela Karr, Clerk, and April Dengler, County Administrator in attendance.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:55 a.m., the Commissioners exited Executive Session and Commissioner Brian Stewart offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

**In the Matter of**  
**Circleville Township Trustees:**

Certain Township Trustees met with the Commissioners to discuss the permitting process in the building department. Dale Bower, Circleville Township Trustee, feels that issues need to be addressed so that the County is not taking money from the township for zoning permits. Dale Hoover, Zoning Inspector for Circleville Township and Walnut Township, complained that building permits are being issued when, in some cases, he has not yet issued a township zoning permit. Mr. Hoover complained that a building permit had been issued for the Magic Car Wash in Circleville Township prior to the car wash getting approved for zoning, which prompted Commissioner Stewart to ask how Mr. Hoover could have missed that a large car wash was being built in his township.

Commissioner Stewart reminded all the Trustees that they had discussed and investigated this issue before, and that the State of Ohio had confirmed again in writing that the law requires the Building Department to issue a building permit when plans are approved, and that the building permit is not allowed to be denied or delayed based not he applicant not having received other necessary permits. The Trustees were also reminded that the Building Department's application includes language specifically informing applicants that they need to obtain township zoning permits, and that the Building Department staff also informs all applicants how they can reach their relevant inspector. The Commissioners also began several years ago publishing a list of all building permits issued each month - by township - so that township officials can more easily follow up to make sure those applicants have also applied for a township zoning

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permit. Commissioner Stewart asked Mr. Hoover if he had ever visited this website to check on permits issued for his townships, and he confirmed he had not.

There was additional discussion about the permitting process. Brenna Gibson, Wayne Township Trustee, suggested that the Trustees could reach out to relevant parties (builders, homeowners, other trustees, etc.) to provide more information on the process. Commissioner Stewart said all are welcome to share information. Commissioner Stewart stated that since the overwhelming amount of the 40 permits that are being issued from the Building Department each month result in no problems, the small handful of applicants that may not follow the correct process at the township level is not the fault of the County, and that the few, if any, problems are caused by individual applicants who are intentionally avoiding township zoning officials (and ignoring the clear instructions on the county's forms) and/or township officials who are not monitoring construction in their townships closely enough.

Additional conversation was held regarding the process for issuing permits. The Commissioners stated they would review the law again and the guidance they had previously received from the State.

The following members were present: Bob Kuhlwein, Dale Hoover, Ernest Knoch, Dale Bower, Circleville Township, Brenna Gibson, Wayne Township, Jim McCoskey, Scioto Township and Jere Marks, Pickaway County General Health District.

**In the Matter of**  
**Pickaway County Sheriff's Office:**

Travis Adkins, Trevor Swackhamer, Sheriff's Office and Robert Adkins IT, met with the Commissioners to discuss IT upgrades at the Sheriff's Office for non-911. The infrastructure, hardware and laptops are over ten years old, however, some of the hard drives have been updated over the years. A packet of information of equipment currently on hands was provide for review. Mr. Swackhamer stated that in order to be compliant they have to be entirely off the Windows 8 server. There are a lot of complication and no direct upgrade path due to the age. Windows 2008 cannot handle the updates that are needed in 2019. They are issues, two of the drives on the sever and the entire system went down over a weekend. It should be one server down the other kicks in while repairs to be made and with both down the entire system was lost. They would like to have a complete back up system to not loss any data and this would be Phase I, next would install new servers as Phase II and software as Phase III. Each phase could take any were from a month to three months each. Commissioner Stewart asked what amount of the Sheriff's budget is spent on IT and Mr. Swackhamer stated that it is around \$10,000 and that doesn't even touch the cost of licensing. Commissioner Wippel asked the life span of the new equipment being requested and Mr. Swackhamer feels it may be around 6 years. Mr. Swackhamer would like to continue with the G-Tech model, they placed them into the last two cruisers, and they were highly received. On premise back-up could be more cost effective than using Cloud storage. The units that would be purchased for the cruisers would have to be the Tough Books due to the environment they withstand.

Commissioner Stewart thanked Mr. Swackhamer for his hard work in presenting such a proposal with all the information, it was highly appreciated. The IT issues may have been needed and would like to see it on a truly countywide IT collaboration. Mr. Swackhamer agrees and want to be on the same page and is in hopes that they can be a part of the Capital Improvements in coming year to refresh equipment as needed. Mr. Adkins and Mr. Swackhamer started working with Robert Adkins back in February to start gathering information for their needs. Mr. Swackhamer's goal is to be all the way up to phase five by the end of the year.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending July 20, 2019.

A total of \$1,210 was reported being collected as follows: \$ 250 in adoption fees; \$180 in dog licenses; \$90 in dog license late penalty; \$25 in micro-chip fees; \$40 in owner turn-in fees; \$500 in private donations; and \$125 in redemptions.

Eight (8) stray dogs were processed in; five (5) dogs were adopted.

**TUESDAY, JULY 23, 2019**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Brian S. Stewart, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk